



Dr. Jeff Buchalter · Dr. David Fairleigh · Dr. Mark Larkins · Dr. R. Kenneth Garrett · Dr. Susan Griffiee · Dr. Kacey Montgomery
 Dr. Varun Rimmalapudi · Dr. Jason Capra · Bryan Boerjan D.C. · Mark Renfroe D.C. · Kendra Keyes Metcalfe, PT, DPT · Audrey Sisney, ARNP
 Veronica Simpson, PA · David Downey, PA · Donna Garrett, ARNP · Jaime Jackson, ARNP · Mark Cattell, PA · Yelena Bianco, ARNP

Thank you for choosing Clearway Pain Solutions Institute. At Clearway Pain Solutions Institute, we strive to provide the highest quality of care to our patients and we look forward to serving you. Should you have any questions, please call us at (850) 484-4080, option 2 or visit our website at www.clearwaypain.com. Also, please ask us about enrolling into our new patient portal to virtually view and edit your information in your medical records, request appointments, and view upcoming appointments.

Sincerely,
 The Physicians and Staff

APPOINTMENT DATE AND TIME: _____	YOUR PROVIDER
PLEASE BE SURE YOU ARRIVE BY: _____ (Reminder: Please arrive with completed forms)	<input type="checkbox"/> Dr. Jeff Buchalter
APPOINTMENT LOCATION: We are pleased to serve you at one of our locations below:	<input type="checkbox"/> Dr. David Fairleigh
<input type="checkbox"/> ATMORE - Atmore Community Hospital, 401 Medical Park Drive, Atmore, AL 36502	<input type="checkbox"/> Dr. Mark Larkins
<input type="checkbox"/> ANDALUSIA - 843 South Three Notch Street, Andalusia AL, 36420	<input type="checkbox"/> Dr. R. Kenneth Garrett
<input type="checkbox"/> BREWTON - D.W. McMillan Medical Center, 1301 Belleville Avenue, Brewton, AL 364265	<input type="checkbox"/> Dr. Susan Griffiee
<input type="checkbox"/> FORT WALTON BEACH - Coastline Medical Services, 208 Mary Esther Blvd, Ste 1, Mary Esther, FL 32569	<input type="checkbox"/> Dr. Kacey Montgomery
<input type="checkbox"/> GULF BREEZE - Andrews Institute, 1040 Gulf Breeze Parkway, Suite 208, Gulf Breeze, FL 32561	<input type="checkbox"/> Dr. Varun Rimmalapudi
<input type="checkbox"/> PACE - Pace Professional Park, 3810 Highway 90, Pace, Florida 32571	<input type="checkbox"/> Dr. Jason Capra
<input type="checkbox"/> NAVARRE - Baptist Medical Park, 8880 Navarre Parkway, Suite 106, Navarre, FL 32566	
<input type="checkbox"/> PENSACOLA - (Main Office) Clearway Pain Solutions Institute, 4901 Marketplace Rd Pensacola, FL 32504	

For your appointment please remember to bring the following items:

1. Completed New Patient Forms
2. Insurance Card
3. Photo Identification, preferably a Driver's License
4. Complete Prescription Medication list including dosage, frequency, and prescriber
5. All Medical Records pertaining to your pain condition, if advised necessary
6. All Radiological reports pertaining to your pain condition, if advised necessary

Other Important Details:

1. We ask that you please arrive 45 minutes early to your appointment. Late arrival or failure to have all your paperwork completed for your appointment will result in it being rescheduled and/or you being charged a fee.
2. If your insurance company requires a referral to see a specialist, you must bring the referral to your appointment or verify that our office has received the referral. If you are not sure whether or not you need an authorization or referral please be sure to contact your primary care physician's office.
3. If your insurance company denies your claim due to pre-existing conditions clause, you will be responsible for any and all charges not covered by your insurance company.
4. Please be aware that at the time of your visit, you will be expected to provide payment in the amount of any specialist co-payment required by your insurance plan, any unmet annual deductible amount where appropriate, and for any services that are not covered. Payments can be made in the form of cash, or credit card (personal checks are not accepted).

We look forward to serving you. Should you have any questions or concerns about your appointment, please call us at (850) 484-4080, opt 2, opt 3 or visit our website at www.clearwaypain.com or email us at newpatientcoordinator@clearwaypain.com (preferred method of communication).